

**MINUTES OF WP 5 QUALITY PLAN MONTHLY MEETING HELD ON December 02, 2019
AT KR VIA, MUMBAI.**

The Advisory Board members and partner institute attended Symposium-3 at KR VIA, Mumbai from Dec 2-4, 2019.

The following *Advisory Board* members were present alongwith partner institutes:

1. Neera Agnimitra, New Delhi
2. Farhad Contractor, Ahmedabad
3. Monto Mani, Bangalore
4. D. Parthasarathy, Mumbai
5. Prof Pradipta Banerji, Mumbai

The following issues were discussed & resolved as under:

- All the Advisory Board members should be paid the honorarium of ₹ 5000-00 for their contribution in sharing their knowledge in the project.

The case study wise comments of advisory board members are as below;

Case Study No.	Case study Title	Advisory Board Expert comments
1	Craft, Culture and Community -Learning Resilience from the Ziro Valley	<ul style="list-style-type: none"> • Definition of community • Study of Inclusive living for resilience • Elaborate Agriculture system of Ziro valley
2	Case Study of Historic Native Town – Bora Bazaar Kalbadevi , Mumbai	<ul style="list-style-type: none"> • Evaluate the place for conservation needs • Identify the potential areas of conservation • Temporal changes in the area and its impact on community
3	Urban Energy and Spatial Dynamics – Bengaluru	<ul style="list-style-type: none"> • Data to be clearly presented and elaborated
4	Climatic Resilient Planning and Design for Vulnerable Urban Hill Settlements: A Case of Kullu and Manali Region	<ul style="list-style-type: none"> • Clearly spell the drivers for change in the place • Include viewpoint of stakeholders in the development planning
5	Enhancing Institutional and Community Resilience to Climate Change Impacts in the Jodhpur City- Water Stress	<ul style="list-style-type: none"> • Elaborate effective strategies for ground water stress of Jodhpur
6	Marginalized Communities and Climate Change, Gazdhar Bandh	<ul style="list-style-type: none"> • Discuss saline water issues • Include sanitation issues
7	Climate resilient adaptation of built-form in Hilly Region through Traditional Wisdom and best practices	<ul style="list-style-type: none"> • Vernacular construction details to be added • Add climatic analysis
8	Thermal Comfort Study for Mitigating Heat Stress through Climate Responsive Planning: A Case Study of Vijayawada	<ul style="list-style-type: none"> • Issues related to Heat wave. • Gender based understanding of heat
9	Case Study of Peri-Urban Coastal Zones- Vasai Fishing Village, Panju Island, Diva	<ul style="list-style-type: none"> • Sea water level concerns to be elaborated • Drinking water issues shall be included
10	Enhancing Institutional and Community Resilience to Climate Change Impacts in the Jodhpur City - Heat Stress	<ul style="list-style-type: none"> • Discuss the health issues and its relation to climate change • Water related matters to be discussed in relation to heat stress

SPAB, CURE & SPAV to please note that as per the project guidelines following may be adhere to:

- **Reporting sub-contracting Assignment**

The reporting of the subcontracting costs will be done continuously BUT no later than 1 month after the event or 1 month after the service has been delivered.

- You are requested to upload all supporting documents linked to subcontracting.
 - copy of the signed contract for services
 - copy of the invoice(s)
 - proof of the payment (eg. bank excerpt)

Pl visit <https://www.breucm.eu/course/view.php?id=46#section-2>

It is once again reiterated that the expenses of Advisory board Members of the project may be done from subcontracting head of the project (refer 3.2.6.2 Subcontracting of Erasmus+ Programme Guidelines for the Use of the Grant).



Puneet Sharma